

BOARD OF ADMINISTRATORS

Webinar Meeting

Friday 18 December 2020

WORKING PAPERS

No part of the present text shall be reproduced or passed on to third persons (even in abridged form) without the authorisation of the European Federation of Corrosion.

WORKING PAPERS

Meeting of the Board of Administrators
of the
European Federation of Corrosion
18 December 2020

Venue of meeting:	Webinar Meeting
Date and time of meeting:	Friday 18 December 2020 - 09:00
Chairman:	Prof. J.M.C. (Arjan) MOL - <i>EFC President</i>
Secretary:	Mrs. Pascale Bridou Buffet -<i>Paris Office</i>

**EUROPEAN FEDERATION OF CORROSION
WEBINAR MEETING OF THE BOARD OF ADMINISTRATORS
18 DECEMBER 2020 - 09:00**

PROPOSED AGENDA

- Item 1 Opening of the meeting (AM)
- Item 2 Apologies for absence (PBB)
- Item 3 Approval of the Agenda and Adoption of the Minutes of the last Meeting (AM)
- Item 4 EUROCORN Series: 2020, 2021 and 2024
 - 4-1 Virtual EUROCORN 2020 - Report on Progress of Results (WM)
 - 4-2 EUROCORN 2021, Budapest (Hungary) - Progress with Arrangements (BM)
 - 4-3 EUROCORN 2024: Selection Procedure for the Bids (JV)
- Item 5 Administrative Matters
 - 5-1 Evolution of EFC and EUROCORN in the coming years (JV)
 - 5-2 Managing Officer
 - 5-2.1 Report of the Managing Officer (HI)
 - 5-2.2 Termination of the Managing Officer contract and reallocation of duties (JV/AM)
 - 5-3 Administrative Procedures and Legal Obligations in Belgium (HI, MO)
 - 5-4 Young EFC Matters (MM/HI)
 - 5-5 International Student Award (HI)
- Item 6 EFC Activities
 - 6-1 EFC endorsed corrosion education (TP, WF)
 - 6-2 EFC on Social Media (MM)
- Item 7 International activities
 - 7-1 International Award: Corrosion Awareness Honour (DF)
- Item 8 Any other Business (AM)
- Item 9 Date and Place of next BoA (JV)

WORKING PAPERS OF THE EFC BOARD OF ADMINISTRATORS (BoA)

Item 1 Opening of the meeting

Prof. Arjan Mol, President of the EFC and Chairman of the meeting, will welcome the delegates.

Item 2 Apologies for Absence

Mrs. Pascale Bridou Buffet, Paris Office, will announce apologies received for absence.

Item 3 Approval of the Agenda and Adoption of the Minutes of the last Meeting

3-1 BoA members will be asked to approve the proposed agenda.

3-2 BoA members will be asked to approve the minutes of Webinar Meeting that took place on 22 September 2020 and to raise any issues not covered in the present agenda.

Item 4 EUROCORR Series: 2020, 2021 and 2024

4-1 *Virtual EUROCORR 2020 - Report on Progress of Results (WM)*

Prof. Willi Meier will report on the preliminary results of the Virtual **EUROCORR 2020**.

Appendix 1 provides the EUROCORR Report Form 2.

4-2 *EUROCORR 2021, Budapest (Hungary) - Progress with Arrangements (BM)*

During the President Advisory Committee Meeting (PACM) that took place on 1st December 2020, Dr. Bálint Medgyes informed that the several scenarios for EUROCORR 2021 are in preparation together with the PCO.

Appendix 2 provides these scenarios and **Appendix 3** a modified Agreement which is referred to in the ppt slides as a part of a scenario.

Dr. Bálint Medgyes will report on the progress with arrangements for EUROCORR 2021.

4-3 *EUROCORR 2024: Selection Procedure for the Bids (JV)*

Dr. Jörg Vogelsang, current EFC Vice-President and upcoming EFC President, will make proposal for the organisation of the EUROCORR 2024 selection procedure.

Item 5 Administrative Matters

5-1 Evolution of EFC and EUROCORR in the coming years (JV)

During the PACM that took place on 1st December 2020, it was agreed that following the many recent evolutions within EFC and its context, the Strategic Plan previously prepared needs to be redefined.

Dr. Jörg Vogelsang will present proposal(s) for an update of the Strategic Plan.

5-2 Managing Officer

5-2.1 Report of the Managing Officer (HI)

The report of the Managing Officer, Dr. Hélène Illaire, covering activities since the last September 2020 BoA meeting is presented in **Appendix 4**.

5-2.2 Termination of the Managing Officer contract and reallocation of duties (JV/AM)

During the last BoA Meeting that took place on 22 September 2020, Dr. Hélène Illaire announced that, despite her enthusiasm for the work as Managing Officer, she will not renew her collaboration for next year.

It was agreed that the incoming President, the Past-President, the Vice-President, and the Honorary Treasurer will discuss on the future of this position inside the EFC organisation and the item will be considered at the occasion of the next PACM.

Prof. Arjan Mol and Dr. Jörg Vogelsang will present proposals discussed during the PACM of 1st December 2020.

5-3 Administrative Procedures and Legal Obligations in Belgium (HI, MO)

Dr. Hélène Illaire will report on progress of the administrative procedures and legal obligation actions undertaken in respect of the EFC compliance with the Belgium law.

5-4 Young EFC Matters (MM/HI)

The Managing Officer, Dr. Hélène Illaire and the representative of the Young EFC, Dr. Marta Mohedano Sanchez will report on the actions undertaken since the last September BoA Meeting.

5-5 International Student Award (HI)

During the PACM that took place on 24 June 2020, a representative of the Young EFC, Dr. Cem Örnek, presented the project of “flight 752 memorial grant” proposed by Dr. Hosseinpour from Iran. This grant project stems from the will of Dr. Hosseinpour to honour the victims of the tragic airplane crash on 8th January 2020 in Iran, and to give the possibility to young Iranian corrosionists to travel to Europe.

During the Virtuel BoA Meeting that took place on 22 September 2020, the BoA Members considered that it is appropriate for the EFC to support young corrosionists in countries where

they encounter difficulties to travel to Europe, because of e.g. visa restrictions or financial considerations. However, it was also considered that this support should not be restricted to one country (Iran) nor to one event (the crash of the flight 752 in Iran). Therefore, the administrators were in favour of the creation of an international travel grant for young corrosionists in countries for which such a support is relevant. They decided to shut down the Task Force for the Iranian grant and to initiate instead a new Task Force for an international grant for young corrosionists. So, a Task Force (TF) "Grants and Awards" was set up and composed of Dr. Hélène Illaire (lead), Dr. Cem Örnek, Prof. Damien Féron, Dr. Patrick Keil, one STAC representative and one a representative of the Young EFC to be proposed by Prof. Wolfram Furbeth. An action was placed on this TF "Grants and Awards" to prepare a proposal of the rules and the details of the grant.

Dr. Hélène Illaire will report on progress made by this TF.

Item 6 EFC Activities

6-1 EFC endorsed corrosion education (TP, WF)

A TF on EFC endorsed corrosion courses, lead by Prof. Daniela Zander, Chairman of the Working Party 7 on Corrosion Education, and Prof. Tomas Prosek has been set up in 2019. The initial proposal of Prof. Daniela Zander was that EFC would become a certification body which could certify organisations and courses of Member Societies. However, the TF agreed that this possibility would be too difficult to implement in the near future.

The TF proposed that, in a first stage, the EFC will deliver labels / endorsement to courses. In a second stage, the EFC will aim to become a notified body, able to deliver certification for courses. This would be possible only if there exists a European regulation on corrosion, which is currently not the case. Therefore, the EFC should carry some lobbying activities so that European authorities create the missing legislation.

The TF also agreed that the work needed to collect information on courses proposed by Member Societies is not possible to be carried out by the WP7 alone. The best way to collect this information was deemed to be via the Working Parties (WP) rather than via the Member Societies.

During its meeting that took place on 22 September 2020, the BoA approved that the labelling process would be done by a committee which could be called the "EFC Corrosion Education Committee" and composed with volunteers.

The label would be delivered only for existing courses while the certification will concern new courses. The content of the courses belonging to the EFC Member Societies, they will be free to decide the language of their courses.

This committee will prepare rules including the amount of a possible levy that EFC Member Societies could pay each year.

A stamp of labelling "EFC approved courses" will be created in view of given visibility to EFC Member Societies and their training with the publication of the list of labelled courses on the EFC Website.

Considering that the certification process given more value than the labelling, which will not replace the certification, but a too big task to be brought by volunteers, the BoA also approved that the certification process would be better to be assigned to professionals.

Prof. Wolfram Furbeth and Dr. Tomáš Prošek will report on progress made within WP7 and the new TF on EFC endorsed corrosion education, respectively.

6-2 EFC on Social Media (MM)

The representative of the Young EFC, Dr. Marta Mohedano Sanchez will report on progress regarding activities of EFC on this social media.

Item 7 International activities**7-1 International Award: Corrosion Awareness Honour (DF)**

The decision to create an international award together with CSCP, with the support of the WCO for the administration, was taken during the meeting with CSCP in September 2019. It was agreed with CSCP that this new award should not compete with the already existing EFC or CSCP awards, and therefore to create an award related to corrosion awareness.

Prof. Damien Féron will report on progress regarding the implementation of this award. **Appendix 5** provides the draft of the rules of this new award.

Item 10 Any other Business

BoA Members will be invited to raise any other matters.

Item 11 Date and Place of next BoA

It is proposed that the next BoA meeting will be held on 24 March 2021, at a time to be announced later.

APPENDICES

EUROCORR REPORT FORM 2
(TO BE COMPLETED AFTER THE EVENT)

DATES OF EVENT

7 – 11 Sept 2020

VENUE

Virtual

OVERALL THEME OF THE CONFERENCE:

ACTUAL NUMBERS OF DELEGATES RELATIVE TO TARGETS:**CATEGORY****TARGET
NUMBERS****ACTUAL
NUMBERS**

Committee Members, etc. (Invited)

70 (80)

54

Invited Speakers

6

5

Member Delegates

100

140

Non-Member Delegates

150

201

Students

150

183

Day tickets (and others)

20

5

Exhibitors

10 (4)

10 (4 payed)

Total:

550

598

Total number of complimentary registrations

65

EUROCORR LEVY in €

25,000

PERCEIVED REASONS FOR DISCREPANCIES BETWEEN THE ANTICIPATED AND ACTUAL NUMBERS OF DELEGATES:

none

EUROCORR REPORT FORM 2 (Continued)
(TO BE COMPLETED AFTER THE EVENT)

SESSION / WORKSHOP <i>(numbers and titles to be added)</i>	NUMBER of PARTICIPANTS per virtual session block	NUMBER of scheduled ORAL PRESENTATIONS	NUMBER of NO-SHOWS <i>not available</i>
WP1 Corrosion and Scale Inhibition	42 - 104	17	
WP3 Corrosion by Hot Gases and Combustion Products + JS 3+14	16 - 39	9	
WP4 Nuclear Corrosion	36 - 78	29	
WP5 Environment Sensitive Fracture	49 - 53	8	
WP6+8 Corrosion Mechanisms, Methods and Modelling (3M)	37 - 194	59	
WP7 Corrosion Education	60	3	
WP9 Marine Corrosion	66 - 94	6	
WP10 Microbial Corrosion	50 - 66	17	
WP11 Corrosion of Steel in Concrete	37	5	
WP13 Corrosion in Oil & Gas Production	82 - 93	22	
WP14 Coatings	61 - 137	46	
WP15 Corrosion in the Refinery and Petrochemistry Industry	54	6	
WP16 Cathodic Protection	45 - 57	9	
WP17 Automotive Corrosion	40 - 90	13	
WP18 Tribocorrosion + JS WP14+18	31 - 38	7	
WP19 Polymers and Advanced Materials	26	4	
WP20 Corrosion & Corrosion Protection of Drinking Water Systems	54	5	
WP21 Corrosion of Archaeological and Historical Artefacts	32 - 62	6	
WP22 Corrosion Control in Aerospace	74 - 104	16	
WP23 Corrosion Reliability of Electronic Materials and Devices	46 - 50	11	
WP24 CO ₂ -Corrosion in Industrial Applications	28	2	
TF Atmospheric Corrosion	76 - 120	14	
Joint Sessions (JS)			
JS WP4+5+22 Environmentally-assisted crack initiation	69	6	
JS WP9+10 Microbial corrosion in marine environment	33	3	
JS WP9+16 Cathodic Protection in Marine Environment	58	6	
JS WP9+21 Ancient metals in marine environments: corrosion mechanisms and protective treatments	34	3	
JS WP11+16 Corrosion in Concrete and Cathodic Protection	23	7	

EUROCORR REPORT FORM 2 (Continued)
(TO BE COMPLETED AFTER THE EVENT)

SESSION / WORKSHOP <i>(numbers and titles to be added)</i>	NUMBER of PARTICIPANTS per virtual session block	NUMBER of scheduled ORAL PRESENTATIONS	NUMBER of NO-SHOWS <i>not available</i>
JS WP13+15+TF+WCO Corrosion in Low Carbon Energy Technologies	35 - 79	7	
JS WP14+19 Polymers in Organic Coatings	48 - 84	7	
JS WP17+22+TF Corrosion monitoring: Way to predict atmospheric corrosion	75	6	
VUB: Corrosion and corrosion protection of additive manufactured metals	88 - 99	12	
mCBEEs: Corrosion and corrosion protection from micro- to nano-scale. Towards long-term durability of miniaturized systems	58 - 63	10	

LESSONS FOR FUTURE ORGANISERS OF virtual events/EUROCORR:

Because of the pandemic situation the experience and lesson learned from the virtual congress is not applicable to the physical congresses.

The interest in the opportunity of scientific exchange via a virtual event was high (in advance of the event) and also the resulting number of presenters and participants were high, even though the planning phase was very short and the new digital format for such a huge event was not yet tested before. The participants feedback said that they were interested in virtual events also in the future and that they would recommend comparable virtual events to their colleagues.

The registration process could be simplified in the future. The promotion for virtual sponsors and exhibitors could be started earlier. It is crucial to secure the website stability and high performance (server capacity etc.), in order to avoid a temporary unavailability of the virtual platform or long loading times of important content because of high traffic volume.

Scenarios for EUROCORN 2021ARRANGEMENTS FOR
EUROCORN 2021 IN
BUDAPEST

Bálint MEDGYES and Attila VARGA –
18.12.2020

Summary of budget scenarios including key
figures and profit and loss account**ORIGINAL BUDGET PLANS OF THE PHYSICAL MEETING,
HAVING THE TWO BUILDING WITH 13-14 PARALLEL SESSIONS**

That time we counted on the participation of 30-35 exhibitors and
about 5-7 major sponsors.

- In case of 1100 pax out of which **1000 is the number of paying attendees**, and 117k€ industrial revenue is estimated, **+68k€ is targeted** in the profit and loss account
- In case of 1000 pax out of which **900 is the number of paying attendees**, and **105k€ industrial revenue** is estimated, **+48k€ is targeted** in the profit and loss account
- In case of 900 pax out of which **800 is the number of paying attendees**, and **96k€ industrial revenue** is estimated, **+28k€ is targeted** in the profit and loss account

Scenarios for EUROCORN 2021 (Continued)

Summary of budget scenarios including key figures and profit and loss account

Due to the pandemic, these figures quoted in the original plan **do not seem realistic anymore**. Hence there are a few new scenarios made. In the altered budgets we are counting on the participation of 15-20 exhibitors and about 4-5 major sponsors.

In case of 800 participants or less we cannot afford having the two buildings then we remain in the congress center, having maximum of 11 parallel sessions.

- In case of 800 pax out of which **720 is the number of paying attendees**, and **79k€ industrial revenue** is estimated, **+18k€ is targeted** in the profit and loss account
- In case of 700 pax out of which **630 is the number of paying attendees**, and **67k€ industrial revenue** is estimated, we are exactly **@ break even**
- In case of 600 pax out of which **540 is the number of paying attendees**, and **58k€ industrial revenue** is estimated, **-17k€ is targeted** in the profit and **loss account**

Summary of budget scenarios including key figures and profit and loss account

In addition to the ones, we have prepared crisis scenario budgets for 400-450-500 paying delegates with modest industrial revenue. In these budgets we are counting on the participation of only 10-15 exhibitors and about 2-3 major sponsors.

- In case of 550 pax out of which **500 is the number of paying attendees**, and **58k€ industrial revenue** is estimated, **-15k€ is targeted** in the profit and **loss account**
- In case of 500 pax out of which **450 is the number of paying attendees**, and **46k€ industrial revenue** is estimated, **-40k€ is targeted** in the profit and **loss account**
- In case of 450 pax out of which **400 is the number of paying attendees**, and **37k€ industrial revenue** is estimated, **-63k€ is targeted** in the profit and **loss account**

Scenarios for EUROCORR 2021 (Continued)

Tentative usage of lecture halls

In order to show what it means in reality

EUROCORR 2021 – Capacity of the rooms				
Name of the room	Location	Capacity (in theatre style, or sqm)	Function	
Pátia hall + gallery	BCC, level -1 and level +2	2000 pax	plenary hall / largest session room	1
Bartók II. hall	BCC, level -1	200 pax	large session room / WG meeting	2
Bartók I. hall	BCC, level -1	40 pax	small session room / WG meeting	3
Brahms I-II. hall	BCC, level -1	70 pax	medium session room / WG meeting	4
Lehár I-II. hall	BCC, level -1	70 pax	medium session room / WG meeting	5
Lehár III. hall	BCC, level -1	45 pax	small session room / WG meeting	6
Liszt I. hall	Novotel /BCC/ level -1	45 pax	small session room / WG meeting	7
Liszt II. hall	Novotel /BCC/ level -1	45 pax	small session room / WG meeting	8
Liszt III. hall	Novotel /BCC/ level -1	45 pax	small session room / WG meeting	9
Mozart I.-II.-III. hall	Novotel /BCC/ level -1	90 pax	medium session room / WG meeting	10
Fortuna room	BCC, level +1	40 pax	small session room / WG meeting	11
Bizet room	BCC, level -1		speakers' room	
Kodály room	BCC, level 1		congress assistants	
Strauss room	Novotel /BCC/ level -1		ad-hoc meeting room	
Board room	Novotel		organisers/EFC	
Pátia gallery corridor	BCC, level +2		poster session, poster coffee break	
Entrance corridor	BCC, level +1		Registration, exhibition/poster session/ coffee break	
Mirror corridor	BCC, level -1		Exhibition, coffee break	
Aula	BCC, level -1		Exhibition, coffee break	
Buda hall	Larus Event Center	180 pax	large session room / WG meeting	12
Gasztenye hall	Larus Event Center	150 pax	large session room / WG meeting	13
Sisley hall	Larus Event Center	100 pax	large session room / WG meeting	14
Lobby area + terrace	Larus Event Center		Coffee break	
Arcadia Restaurant	Novotel /BCC/ level -1		Lunch (optional)	
Cote Jardin Restaurant	Novotel /BCC/ level -1		Lunch (optional)	

Risk sharing – Contractual issues (finances), EFC levy

- We would like to ask EFC to **take part in risk sharing up to the amount of the levy to be paid**, as the organisational and working environment has fundamentally changed.
- Host society is certainly **ready to pay the levy** if the final figures enable us to do so. It should be understood that if the host society is solely responsible for any deficit, it is simply **not possible to cover the loss and pay the levy to EFC**.
- The time of the **levy payment would be after the final accountancy** of the congress about at the end of next year when all revenues are cleared and all expenditures are settled.
- We encounter **serious cash flow problems** due to not having sponsors and as a result of the fiscal year of 2020, due to the pandemic.

Scenarios for EUROCORN 2021 (Continued)

Risk sharing – Contractual issues (finances), EFC levy

The base of the levy payment is the net income of the registration fees. Considering the budget scenarios and the unsure industrial support here is our proposal for the levy payment to EFC.

- In case of **700 paying delegates (or more)** the **10% of net of VAT registration fee applies to EFC or 25000 EUR** (probably more than 25000 EUR flat fee)
- In case of **600-700 paying delegates 20000 EUR** flat fee is to be paid
- In case of **500-600 paying delegates 12000 EUR** flat fee is to be paid
- **In case of less than 500 paying delegates no levy is to be paid**

Contractual issues (finances) - DECHEMA invoice and co-operation

The coordination and organisation of the scientific programme, editing the digest, classifying the papers is a tremendous work. However, as the **number of papers are strongly affected by the pandemic** and other aspects, we feel that **the final amount to be paid should be weighted in relation to the submitted papers**, especially that **it has serious connection to the budget**.

If the world and the expectation of the figures of EUROCORN were solid and predictable (like in 2019 and before) there would not have been a need to do so of course.

As nobody can forecast the number of papers and participants, we should **adopt to the changes**, if only the host bears financial responsibility.

Scenarios for EUROCORN 2021 (Continued)

Contractual issues (finances) - DECHEMA invoice and co-operation

On this particular basis our recommendation sounds as follows:

- in case of **700 papers and beyond** the **full contracted amount** is to be invoiced
- in case of **600-700 papers: 80%** of the contracted amount is to be invoiced to the host
- in case of **500-600 papers: 70%** of the contracted amount is to be invoiced to the host
- in case of **less than 500 papers*** (see also the following slide): **60%** of the contracted amount is to be invoiced to the host

For other comments related to the amount, refer to the modified Agreement (chapter 5)

Physical or Virtual EUROCORN2021?

In case of **less than *500 papers are submitted** by the end of February 2021, there should be a consideration **to go online with EUROCORN2021**. **The reasons why to do so are as follows:**

- in case the paper/participant ratio is usually 1:1 we cannot expect more than 400-450 paying delegates
- there is a relatively high probability that industrial fund raising efforts may fail
- in case of significant loss of income, the expenditures of a physical meeting cannot be covered
- host society and local organisers cannot cope with a huge loss account
- due to successful negotiations with the venue, the existing current deficit can be kept at a relatively low level i.e. ~ 10k€, if **cancelled before 15 March 2021** (see also overleaf)

DECISION HAS TO BE MADE LATEST ON 15 MARCH 2021.

IF VIRTUAL IN 2021, HUNKOR COUNTS ON HAVING THE RIGHT TO ORGANISE EUROCORN2024 IN BUDAPEST

Scenarios for EUROCORN 2021 (Continued)

Facts and financial arrangement EUROCORN2021 – Opportunities to cost cut

In case of a conventional EUROCORN2021 here are a few options where we still have some possibilities to reduce the expenditure side:

- USB stick (alternative device for the Proceedings, leave out unless it is sponsored by a company)
- Congress bag (leave out unless it is sponsored by a company)
- Limitation of non-paying delegates, in case of 500-700 versions maximum of 50 persons should be allowed
- Ongoing discussions with the venue to reduce fixed costs if there is a significant decrease of participation and income (result not known yet)
- Ongoing discussions with the venue to loosen contractual obligations, especially in terms of accommodation allotment, cancellation, attrition and advance payment terms.

Proposed Draft Agreement EUROCORN 2021



**The annual event of the
European Federation of Corrosion**

AGREEMENT

on Hosting and Organisation of EUROCORN 2021

in Budapest, Hungary

Proposed Draft Agreement EUROCORN 2021 (Continued)

THIS AGREEMENT IS MADE BETWEEN

A. The European Federation of Corrosion (hereinafter called EFC)

The EFC shall fulfil its obligations deriving from the present agreement through the following office of its General Secretariat

European Federation of Corrosion, General Secretariat - London Office
c/o The Institute of Materials, Minerals and Mining
297 Euston Road, London NW1 3AQ, United Kingdom
Phone: +44 20 7451 7332; Fax: +44 20-7839 2289
E-mail: EFC@iom3.org

B. HOST SOCIETY (hereinafter called HOST)

Name:

Address:

Phone:

E-mail:

C. DECHEMA e.V. (hereinafter called EUROCORN Congress Secretariat at DECHEMA e.V.)

Theodor-Heuss-Allee 25
60486 Frankfurt am Main, Germany
Phone: +49 69 7564 209/158, Fax: +49 69 7564 418
E-mail: eurocorr@dechema.de

WHERE AS

- i) The European Corrosion Congress (EUROCORN) is the long established and prestige annual conference event of EFC, first held in 1956.
- ii) The HOST is a National Member Society of the EFC in Hungary and has been selected by EFC to organise and fund EUROCORN 2021.
- iii) EUROCORN 2021 will take place in Budapest, Hungary on 19-23 September 2021, **in case the pandemic situation makes this possible.**
- iv) The EUROCORN Congress Secretariat at DECHEMA e.V. carries out various organisational tasks and services for EUROCORN.
- v) The International Scientific Committee which consists of all members of the EFC Science and Technology Advisory Committee – STAC (including the STAC Chairman, the Chairs of the EFC Working Parties and Task Forces, the elected STAC members, and the Scientific Secretary), up to 3 other experts proposed by the EUROCORN Congress Secretariat and at least two nominees of the HOST, is responsible for the scientific programme of EUROCORN 2021.
- vi) The Organising Committee which consists of members selected by the HOST and must include a member of the Board of Administrators – BoA of EFC, is responsible for the preparation of the Conference. For the duration of this agreement, the HOST shall hold a permanent secretariat through:

Proposed Draft Agreement EUROCORN 2021 (Continued)

Name: Dr. Bálint Medgyes
 Address: 1224, Mintakert Street 47, Budapest, Hungary
 Phone: 0036703610118
 E-mail: medgyes@ett.bme.hu

1. The Agreement

EFC and the HOST agree to organise EUROCORN 2021. The parties to the agreement, including the EUROCORN Congress Secretariat at DECHEMA e.V., shall cooperate to ensure that the Conference provides a high-quality and representative international forum for corrosion experts from academia and industry. The share of organisational tasks of the HOST and the EUROCORN Congress Secretariat at DECHEMA e.V. are defined in ANNEX 1 and ANNEX 2.

2. Use of Intellectual Property Rights

The EFC shall grant to the Organising Committee the right to use the name "The European Corrosion Congress", "EUROCORN", "The annual event of the European Federation of Corrosion", the EFC and EUROCORN logos and to issue all documentation for the Conference with such insignia and on behalf of the European Federation of Corrosion.

3. Responsibilities of the International Scientific Committee

The International Scientific Committee shall determine the content, structure and duration of the scientific programme and guarantee the quality of contributions.

This committee shall decide:

- the themes and speakers for keynote addresses;
- the number and choice of topics and speakers of parallel sessions. The number of parallel sessions shall be in the same range as at previous EUROCORNs;
- the selection of poster presentations.

4. Responsibilities of the Organising Committee

The Organising Committee shall oversee and control the planning and running of the Conference (in association with the HOST):

- financing (budget, expenditures, search for sponsors, registration fees, etc.);
- conference facilities (conference halls, meeting rooms, poster display areas, press, communications, etc.);
- technical installations (video, LCD projection, etc.)
- accommodation (hotel reservations for participants, special arrangements for students, etc);
 proposed amendment: providing the appropriate accommodation quota in hotels of different price categories, participants arrange the reservation individually
- conference documentation (announcements, information leaflets, calls for papers, abstracts, conference programmes, press releases, city maps/guides for foreign participants, etc.); All the electronic and printed version must acknowledge the EFC and the conference programme must dedicate one full page to the EFC;
- the social programme of the Conference (welcome cocktail, conference dinner, excursions, etc);
- themes and speakers of the plenary sessions

Proposed Draft Agreement EUROCORR 2021 (Continued)

5. Responsibilities of the HOST

The HOST shall assume the financial responsibility and risk of the conference. As such the HOST will have total control of the budget and no expenditure can be incurred without its prior agreement.

The HOST will pay EFC a levy of 10% of the total fees paid by delegates subject to a minimum of € 25,000 + 21% VAT. A deposit of € 10,000 + 21% VAT will be paid one year before the event, a further deposit of € 10,000 + 21% VAT after the deadline for early registration and balance will be payable within six months after the end of EUROCORR.

The HOST will pay EFC a levy of 10% of the total fees paid by delegates subject to a minimum of € 25,000 + VAT in case the financial outcome of the event makes it possible. In case of financial loss, organizers are not able to cover the amount of the levy. In case of a positive financial result, HOST can provide the payment up to the amount of the profit within 90 days after the end of EUROCORR.

The HOST will pay the EUROCORR Congress Secretariat at DECHEMA e.V. a fee of € 27.000 + VAT for its services listed in ANNEX 1 and ANNEX 2 including the production of the Master USB stick of the conference proceedings (see also clause 6). The copies and labels will be produced directly by the HOST (*conditions to be discussed with the host*). As an alternative, it might be decided to provide the abstracts online (*to be decided in cooperation with the host and the EFC STAC*).

The HOST will pay the EUROCORR Congress Secretariat at DECHEMA e.V. a fee of € 22.000 + VAT for its services listed in ANNEX 1 and ANNEX 2 including the production of the Master USB stick of the conference proceedings (see also clause 6). The copies and labels will be produced directly by the HOST (*conditions to be discussed with the host*). As an alternative, it might be decided to provide the abstracts online (*to be decided in cooperation with the host and the EFC STAC*).

The host organises and assumes the full expenditures of the Paper Selection Meeting and the Board of Administrators meeting that normally take place in March or early April. This includes rental of rooms, WiFi; coffee breaks, meals, a social dinner and all the facilities to run the meetings.

The host organises and assumes the virtual events of the Paper Selection Meeting and the Board of Administrators meeting that normally take place in March or early April.

The host organises and assumes the full expenditures of the meetings of the EFC Board of Administrators (BoA), the Science and Technology Advisory Committee (STAC), the General Assembly (GA) and other meetings requested by EFC, taking place during the EUROCORR (see also Annex 1, clause 2.11). This includes rental of rooms, WiFi, coffee breaks and meals (if applicable) and all the facilities to run the meetings. Further budget-related issues are included in Annex 1 of the Agreement.

Proposed Draft Agreement EUROCORN 2021 (Continued)

The host organises and assumes the full expenditures of the meetings of the EFC Board of Administrators (BoA), the Science and Technology Advisory Committee (STAC), the General Assembly (GA), taking place during the EUROCORN (see also Annex 1, clause 2.11). This includes rental of rooms, WiFi, and all technical facilities to run the meetings. Further budget-related issues are included in Annex 1 of the Agreement.

6. Responsibilities of the EFC

The EFC, by granting the use of its name to the event, is responsible for the scientific quality of the Conference and for the efforts deployed to ensure its success, notably by:

- providing substantial contributions to the scientific programme from the EFC Working Parties;
- promoting the Conference which must be enhanced by the supportive action of the EFC (e.g. inviting its Working Parties to hold their annual meetings during the Conference, provision of mailing lists, newsletter, systematic announcement of the Conference, for example via Internet, etc.) in order to achieve for the event a genuine European and international dimension;
- the preparation and production of the conference documentation by the EUROCORN Congress Secretariat at DECHEMA e.V. (under conditions agreed with the Organising Committee) as given in clause 5.

For each Conference, the EFC shall oversee the execution of the responsibilities of the Federation. EFC shall invite the Chairman of the International Scientific Committee to attend as ex officio member the meetings of the EFC Board of Administrators and the General Assembly until the meeting immediately following the Conference.

7. Evaluation of the Conference

The Chairs of the International Scientific Committee and of the Organising Committee shall present their reports at the meeting of the Board of Administrators including the EUROCORN Report forms 1 and 2 (see ANNEX 3a and 3b) which should be submitted by the HOST before and after the conference respectively. The President of the EFC shall subsequently present his report to Member Societies at the next General Assembly meeting. The EFC shall thereafter draw up an evaluation document which will be communicated to the organisers of the next EFC Conference.

8. Duration of this Agreement

This agreement shall take effect upon signature by all parties. It shall end with the acceptance of the reports to be submitted by the Chairs of the International Scientific Committee and the Organising Committee respectively, at the latest 2 months after the end of the congress.

9. Changes

This agreement may only be varied if such variation is in writing and signed by a duly authorised officer of each of the parties.

Proposed Draft Agreement EUROCORN 2021 (Continued)

Signatures:

Date _____

Date _____

Prof. Arjan Mol
EFC President

HOST Society*

Date _____

Prof. Willi Meier
EUROCORN Congress Secretariat at DECHEMA e.V.

Proposed Draft Agreement EUROCORN 2021 (Continued)

ANNEX 1

GUIDELINES FOR THE ORGANISERS OF EUROCORN EVENTS

1. Organisation

- 1.1 As laid down in the EUROCORN Agreement, each event is to be organised by both an Organising Committee and an International Scientific Committee. The Organising Committee, to be nominated in advance by the HOST country, will include a member of the EFC Board of Administrators and the members of the EUROCORN Congress Secretariat at DECHEMA e.V. It will have responsibility for the overall arrangements as spelled out in clause 4 of the Agreement. The International Scientific Committee, chaired jointly by the Chairs of the Organising Committee/Congress and of STAC (composition, see clause v of the agreement), will have responsibility for the technical aspects referred to in clause 3 of the Agreement.
- 1.2 Good organisation is essential. Meetings of organising committees must be well run and effective.
- 1.3 The efforts of the Organising Committee should be supported by help from the EFC in identifying topics of wide industrial interest.
- 1.4 In cooperation with the EUROCORN Congress Secretariat at DECHEMA e.V., the Organising Committee must invite members of the International Scientific Committee to at least one meeting (Paper Selection Meeting – See Annex 4 “Spring Meetings”) to discuss and approve the scope and content of the technical sessions in view of the overall scientific programme.
- 1.5 Debriefing sessions should take place after each EUROCORN event so that any lessons can be recorded and passed on to the organisers of subsequent conferences.
- 1.6 In order to establish EUROCORN as a major international event and as the main annual event in the corrosion calendar for Europe, the HOST country may not hold another national corrosion event of similar standing in the same year. It is, however, welcome to integrate a national event into a EUROCORN conference.

2. Programme

- 2.1 There must be several strong sessions on industrial topics which will be attractive on a European scale and will complement the more fundamentally-based sessions offered by some Working Parties. These should have appeal to a much wider audience than just the other speakers and Working Party members at the conference. The aim must be to attract a majority of people from outside the EFC who attend because of what they can learn that will be relevant to their work.
- 2.2 Efforts should be made to attract speakers from industry, including those from related fields such as civil engineers and mechanical engineers.
- 2.3 Where possible, both the Working Party Chairs and the organisers should focus the sessions on ‘hot’ topics having particular relevance to new and developing technologies.

Proposed Draft Agreement EUROCRR 2021 (Continued)

Where possible, both the Working Party Chairs and the organisers should identify plenary speakers with outstanding achievements in corrosion-related topics.

- 2.4 Each Working Party Chair should accept full responsibility from the local organising committee for arranging a session that is not wholly dependent on papers submitted in response to the Call for Papers. Selected experts should also be invited to make contributions in order to guarantee the high quality of the programme. Each session should be of an agreed length and attract an agreed number of delegates. The Working Party Chairs should take whatever actions are necessary to achieve their agreed targets.
Note: Working Party Chairs whose topics are in decline may be released from this obligation with the agreement of the organising committees.
- 2.5 Some sessions should focus on very specific points since these can often be of broad interest. They need not be organised by the Working Party Chairs if some other member of the Working Party has more relevant knowledge of the subject.
- 2.6 Where particular topics span the interests of more than one Working Party, there should be good liaison between all interested Working Party Chairs to ensure that a coordinated approach is adopted (as in the case of inhibitors, and cathodic protection, for example). Joint sessions involving two or more Working Parties should be organised, where appropriate.
- 2.7 In addition, the local organisers should provide special topics of broad interest, encompassing disciplines other than just corrosion, and should identify key local speakers for them.
- 2.8 Within the constraints imposed by the number and length of the sessions and the duration of the conference, the organisers should make every effort to minimise overlap between sessions that are likely to be of interest to the same audience, e.g. Cathodic Protection and Marine Corrosion.
- 2.9 The organisers should consult the Working Party Chairs before publishing the first Call for Papers by circulating a draft version by e-mail for comment within two weeks. This will ensure that the wishes of the Working Party Chairs regarding joint sessions, etc. are taken into account.
- 2.10 The organisers should also consult the Working Party Chairs in the same way before publishing the provisional programme in order to ensure that the proposed arrangements regarding the content and timing of their sessions meets with their approval.
- 2.11 Provision should be included for meetings of the STAC, BoA and GA to take place in conjunction with EUROCRR, together with meetings of as many EFC Working Parties as wish to meet during the event, ISO-TG meetings, and NACE and WCO meetings. A summary of the meetings and requirements are given in ANNEX 4. The arrangements for these meetings should be publicised in advance of the conference, preferably in the provisional programme.

Proposed Draft Agreement EUROCORN 2021 (Continued)

- 2.12 Other events organised in conjunction with EUROCORN (also directly before or after EUROCORN), such as courses related to corrosion: The arrangements, including financial responsibilities, are subject to agreements between the organisers of these events and the HOST.
- 2.13 The HOST should submit statistics about the participation in the different sessions, no-shows and other relevant information about the scientific programme to the host of the forthcoming EUROCORN, the EFC Paris office and the EUROCORN Congress Secretariat at DECHEMA e.V. shortly after EUROCORN (see also ANNEX 3b).

3. Venue

- 3.1 In order to provide an attractive product, the venue should be an appropriate one, with respect to the number of rooms, exhibition area and other facilities, which can be accessed easily and at reasonable cost from the rest of Europe and where the member societies have a record for their professionalism and efficiency. This has to be confirmed by the EFC Board of Administrators when recommending future congress organisers.
- 3.2 Low-cost accommodation should be available for those who need it.

4. Finance

- 4.1 The registration fees should not be so high that significant numbers of potential delegates are deterred from attending.
- 4.2 Reduced registration fee must be offered to EFC members (members of EFC Member Societies and employees of EFC Affiliates).
EFC shall provide the organisers an updated list of the EFC Member Societies and Affiliate Members to be used in the on-line registration form.
- 4.3 Reduced registration fees which encourage delegates to attend only a limited part of the conference should not be offered as a rule.
- 4.4 Reduced registration fees shall be offered to students to encourage their participation in EUROCORN.
- 4.5 The HOST shall provide complimentary registrations for EUROCORN and the conference dinner to the EFC President and Vice-President, to the EFC Scientific Secretary and Honorary Treasurer, the Managing Officer, representatives of the three EFC General Secretariat offices and to the members of the International Scientific Committee. Any other complimentary registrations will be at the discretion of the HOST.
- 4.6 The HOST must provide the EUROCORN levy to the EFC. This is subject to periodic review by the EFC Board of Administrators and will be 10% of the total registration fees, subject to a minimum sum of € 25,000 + 21% VAT, irrespective of the actual number of registrants. Provision should be made for this levy when setting the fees for the conference (see clause 5 of the Agreement).

Proposed Draft Agreement EUROCORN 2021 (Continued)

The HOST will pay EFC a levy of 10% of the total fees paid by delegates subject to a minimum of € 25,000 + VAT in case the financial outcome of the event makes it possible. In case of financial loss, organizers are not able to cover the amount of the levy. In case of a positive financial result, HOST can provide the payment up to the amount of the profit within 90 days after the end of EUROCORN.

5. Exhibition

- 5.1 The EUROCORN Congress Secretariat at DECHEMA e.V. shall assist the HOST in maintaining contact with regular exhibitors (also by providing complete contact details: company name, reference person, mail and e-mail address, telephone and fax numbers) and will develop a network of corporate sponsors who will exhibit at favourable rates at successive conferences. The HOST shall seek for further (national) exhibitors. After EUROCORN, the HOST shall provide a list of all exhibitors with full contact details to the EUROCORN Congress Secretariat at DECHEMA e.V.
- 5.2 The local organising committee should delegate responsibility for the organisation of the Exhibition to an organisation as it feels appropriate.
- 5.3 The local organisation overseeing the exhibition shall ensure that a discount of 25% on the complete exhibition package is offered to all EFC Affiliate Members and Member Societies wishing to be an exhibitor at the EUROCORN 2021 exhibition (for complimentary booths, see paragraph 7.2).

6. Publicity

- 6.1 The Working Party Chairs will be responsible for publishing their sessions amongst their clientele. Each Working Party Chair must encourage participation by delegates from industry and from non-EFC countries by distributing information about forthcoming conferences to their colleagues in industry and in other countries.
- 6.2 A mailing list (complete contact information) should be built up of attendees at previous EUROCORN events and this should be passed on to the organisers of subsequent events via the EUROCORN Congress Secretariat at DECHEMA e.V.
In order to comply with the European data protection law the following paragraph shall be included in the registration form for EUROCORN 2021:
"I agree that my personal data collected in connection with registration for EUROCORN 2021 will be shared with the European Federation of Corrosion and its member societies solely for use in promoting subsequent events and activities." (tick box to be added)
- 6.3 The EUROCORN Congress Secretariat at DECHEMA e.V. must publish the event on the www.eurocorr.org website which is available for this purpose from DECHEMA. Links to this website should be included on the www.efcweb.org website at DECHEMA, which is available for general EFC publicity purposes, and on the websites of both the HOST and the other EFC Member Societies. A complementary EUROCORN website, www.eurocorr2021.org, implemented by and based at the HOST, should be hosted by the HOST (for details on the content of the websites, see ANNEX 2).

Proposed Draft Agreement EUROCORN 2021 (Continued)

6.4 The HOST and the EUROCORN Congress Secretariat must publicise the event through regular mailing, posters, flyers and other dissemination channels.

6.5 The HOST country should aim to provide at least one-third of the total number of registrants.

The HOST country should aim to provide as many domestic registrants as possible.

7. Other Points

7.1 Under the reciprocal agreement with NACE, the President of NACE or his nominee and one other will be invited to attend EUROCORN as a guest of the EFC. Both their registration fees and attendance at the conference dinner will be borne from the EFC funds.

7.2 Also under the reciprocal agreement with NACE, the HOST of EUROCORN will provide NACE with one complimentary booth in the EUROCORN Exhibition.
Further complimentary booths, including one complimentary registration each, shall be available for EFC, WCO and the organiser of the forthcoming EUROCORN.

7.3 The laureates of the European Corrosion Medal, the Cavallaro Medal and the Kurt Schwabe Prize, and the Honorary Fellows, if presented on the occasion of EUROCORN, will be invited to attend EUROCORN as a guest of the EFC and the HOST. Their registration fees will be borne by the HOST from the EUROCORN budget.

7.4 The EUROCORN Congress Secretariat will publish the publishing rights for abstracts/full papers on the EUROCORN website.

The signing parties agree that the publishing rights will be regulated in the following way:
“The full paper will be published in the proceedings of EUROCORN 2021 (USB stick or electronic version). It will be also made available to the member societies of the EFC with one year delay in electronic form. The member societies are allowed to make the full paper available to their members in a restricted member area of their homepages. If no full paper is submitted, the accepted abstract will be used as a substitute.

With the submission of the abstract and full paper the author grants permission for the above listed publication in electronic form as well as for the reproduction of the EUROCORN 2021 proceedings in printed form.”

Proposed Draft Agreement EUROCRR 2021 (Continued)

ANNEX 2

PROVISIONAL Work Plan/ Responsibilities for the Organisation of the EUROCRR 2021 (Responsibilities, deadlines and workflow to be discussed and confirmed by host)		
Date	Action	Responsibility (to be decided)
General information available by August 2020	All organisational arrangements and financial responsibilities: location, catering, congress dinner, sightseeing tours, hotels, sponsoring and exhibition information/material/forms, participant registration, visa application via www.eurocorr2021.org	HOST
In general	Supervision of Paper Submission Process via DECHEMA's Congress Engine www.eurocorr.org Abstract and full paper submission handling, online Referee Process, online Scientific Programme	DECHEMA
September/October 2020	Preparation of the Call for Papers based on the Scientific Committee meeting at EUROCRR 2019 and subsequent feedback from WP Chairs on topics, workshops, joint session, round tables. Distribution electronically.	DECHEMA
October 2020 until 19 January 2021	Abstract Submission via DECHEMA's Congress Engine only www.eurocorr.org abstract size limited to 3000 characters incl. spaces (text) Supervision of the Submission Process, send an update of the program (number of conferences and the title and author of the lectures) every month to the LOC. Assistance to authors regarding submission procedure Deadline for submission: 19 January 2021, if needed postponed by max. 2 weeks (2 Feb.).	DECHEMA
January/February 2021	Referee Process via DECHEMA's Congress Engine www.eurocorr.org : The committee members (Working Party Chairs) will get an access to the submitted data and abstracts, access can be allocated to sessions; Deadline to be announced	DECHEMA
March 2021	Preparation of the Programme Meeting including preliminary programme (date and place of the meeting to be confirmed - in conjunction with BoA meeting) organisation in co-operation with the HOST	DECHEMA
After official deadline to xx xx 2021 (to be decided)	Late Poster submission (if poster walls are still available after the official deadline and decisions at the Programme Meeting)	DECHEMA
Mid-April 2021	Transfer of all submitted data (addresses of the authors, submission information including abstracts, referee decision, etc as Excel files) from DECHEMA to HOST;	DECHEMA
30 April 2021	Notification of authors concerning the status of their papers; Correspondence with authors and WP Chairs regarding replacements of cancelled or removed lectures	HOST
from April 2021	Participant Registration possible at www.eurocorr2021.org	HOST
end April 2021	Deadline for registration of authors to be announced	HOST

Proposed Draft Agreement EUROCORR 2021 (Continued)

June 2021	First version of the Preliminary Programme to be published via DECHEMA's congress engine or as pdf clarification of general programme contents For the first set up of the online programme all programme information (time slots including breaks, satellite events, room names etc.) has to be provided well in advance of planned publication. At least 2 weeks have to be taken into account for preparation at DECHEMA	HOST
from June 2021 to the conference	Weekly Programme updates Frequently (once/twice a week) compiled information concerning changes, cancellations, news in the programme should be sent to DECHEMA. This information is essential to provide an updated conference programme at www.eurocorr.org and to prepare the electronic Proceedings (search engine with abstracts/full paper on USB stick) in summer 2021	HOST
April -Sept. 2021	VISA application information and form available at www.eurocorr2021.org EZ BENT MARADJON? NINCS FORMUNK	HOST
May 2021	Promotion of the congress by distributing the preliminary programme via e-newsletter(s); regular updated programme available at www.eurocorr.org	HOST DECHEMA
May until 16 June 2021	Submission of full papers via DECHEMA's Congress Engine www.eurocorr.org	DECHEMA
by 30 June 2021	Last minute modifications; replacement/removal of not yet registered authors. Information to be sent to the EUROCORR Congress Secretariat	HOST
July/August 2021	Compilation and design of the electronic Proceedings as master for the USB stick - deadline for last modifications to be decided. Potential alternative: online access via App or restricted web page. (to be decided between EFC, EUROCORR Congress Secretariat and host)	DECHEMA
August/September 2021	Print of the Programme and attendance list comments see on page 14	HOST
September 2021	Running the conference onsite	HOST

Contents of the congress websites:

DECHEMA: www.eurocorr.org	HOST: www.eurocorr2021.org
Information concerning: - Invitation / homepage - Topics - Authors Information - Abstract submission procedure/Congress Engine - Full paper submission procedure/Congress Engine - Frequently updated lecture and poster programme at the website and search engine - Print material as pdf file provided by the HOST - Contact/responsibilities	Information concerning: - Invitation/ homepage - Location/Venue - Accommodation - Social Programme - Registration for participation and visa application - Exhibition/Sponsoring - Contacts/responsibilities

Email addresses:EUROCORR Congress Secretariat at DECHEMA: eurocorr@dechema.de

EUROCORR 2021 Local Congress Office: _____

Proposed Draft Agreement EUROCRR 2021 (Continued)**ANNEX 3 a****EUROCRR REPORT FORM 1**
(TO BE COMPLETED BEFORE THE EVENT)**DATES OF EVENT****VENUE****OVERALL THEME OF THE CONFERENCE:****ANTICIPATED NUMBERS OF DELEGATES:****CATEGORY****REGISTRATION FEES**
(excluding VAT)**TARGET
NUMBERS**

Early / late registration:

Early

Late

Committee Members, etc. (Invited)

Invited Speakers

EFC Member Delegates

Non-Member Delegates

Students

Day tickets (and others)

Exhibitors

Total: **ITEMS INCLUDED IN THE FEES:**

Admission to all sessions, the company and poster exhibition, the list of participants, etc. (to be completed)

NUMBERS OF PAPERS:

ORAL PRESENTATIONS:

POSTERS:

TOTAL**TOTAL NUMBER OF TOPICS****NUMBER OF PARALLEL SESSIONS**

Proposed Draft Agreement EUROCRR 2021 (Continued)**ANNEX 3 b****EUROCRR REPORT FORM 2**
(TO BE COMPLETED AFTER THE EVENT)**DATES OF EVENT****VENUE****OVERALL THEME OF THE CONFERENCE:****ACTUAL NUMBERS OF DELEGATES RELATIVE TO TARGETS:****CATEGORY****TARGET
NUMBER
S****ACTUAL
NUMBER
S**

Committee Members, etc. (Invited)

Invited Speakers

EFC Member Delegates

Non-Member Delegates

Students

Day tickets (and others)

Exhibitors / booths

Total:

Total number of complimentary registrations

EUROCRR LEVY (Subject to a minimum of 25,000 euros + 21% VAT):

For EUROCRR 2021: 10 % of total fees paid by delegates = €

**PERCEIVED REASONS FOR DISCREPANCIES BETWEEN THE ANTICIPATED AND ACTUAL
NUMBERS OF DELEGATES:**

Proposed Draft Agreement EUROCORN 2021 (Continued)

SESSION / WORKSHOP <i>(numbers and titles to be added)</i>	NUMBER of sub- mitted ABSTRACTS	NUMBER of scheduled ORAL PRESENTATIONS	NUMBER of NO-SHOWS
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
A			
B			
C			
D			
E			
F			

LESSONS FOR FUTURE ORGANISERS OF EUROCORN:

Proposed Draft Agreement EUROCORN 2021 (Continued)

ANNEX 4

EFC Meetings related to EUROCORN

Spring Meetings

In the spring before the EUROCORN congress is taking place, typically in March or April, the Paper Selection Meeting and the meeting of the EFC Board of Administrators (BoA) is organised by the local host in the city of the upcoming EUROCORN on two consecutive days. On the evening between the two meetings, the participants of both meetings are invited to a dinner, at a place selected by the host.

The rooms should be equipped with a computer, beamer and screen, as well as WiFi. For the BoA meeting, the room should be in U-shape style.

Coffee breaks should be served in the morning and in the afternoon, as well as lunch at mid-day.

The number of participants is approximately 25-35. The exact number of participants is communicated by the EUROCORN Congress Secretariat for the Paper Selection Meeting, by the EFC Paris Office for the BoA meeting, and by both for the dinner.

The host organises and assumes the virtual events of the Paper Selection Meeting and the Board of Administrators meeting that normally take place in March or early April.

EFC Meetings during EUROCORN

All rooms should be equipped with a computer, beamer and screen, as well as WiFi.

The STAC and BoA Meetings

The STAC (usually from 9:00 to 13:00) and BoA (usually from 14:00 to 18:00) meetings are taking place on the day of the opening of the EUROCORN Congress, usually a Sunday (sometimes a Monday).

The room should be in U-shape style. Coffee breaks should be served in the morning and in the afternoon, as well as lunch at mid-day.

The number of participants is approximately 25-35. The exact number of participants is communicated by the Scientific Secretary for the STAC Meeting, and by the EFC Paris Office for the BoA Meeting.

The General Assembly Meeting

The General Assembly Meeting of the EFC, with a duration of a minimum of 1h30, is taking place during the EUROCORN Congress, usually during the first day of the scientific sessions.

The room should be in theatre style, with approximately 40-50 seats.

The Presidential Reception

A Presidential Reception is to be organised by the host for about 40-45 attendees on request of the EFC President.

The invitations are sent by the Frankfurt Office on behalf of the EFC President to the President/representatives of each EFC Member Society as well as Affiliate Members, the BoA members and other EFC Official representatives.

The Frankfurt Office will communicate the number of attendees.

The EFC Working Party and Task Force Meetings (Business meetings)

The EFC Working Parties and scientific Task Forces usually program Business meetings during the EUROCORN Congress. Special requirements for these meetings (e.g. duration, room size) are to be checked with the EUROCORN Congress Secretariat.

The International Scientific Committee Meeting

For the International Scientific Committee Meeting of the EUROCORN N+1, the room should be in theatre style. A working lunch should be served.

The number of participants is approximately 30-35. The exact number is communicated by the Scientific Secretary.

Proposed Draft Agreement EUROCORR 2021 (Continued)**The Young EFC Meeting**

For the Young EFC Meeting, the room should be in theatre style. The number of participants is approximately 50-60. The Young EFC is in charge of the organisation.

A get-together party may follow the Young EFC meeting. This event is organized on request of the Young EFC, and the cost is to be borne by the EFC.

Meetings with pairs and internal EFC meetings

Concerning small extra events, e.g. meetings with pairs (NACE, ICC, CSCP etc.) and EFC internal meetings (e.g. non-scientific Task Force meetings), the requirements are the following:

- room(s) for 10-20 seats in U-Shape style;
- refreshments or lunches depending on the time of the event.

The planning and the number of participants for these meetings is communicated by the Managing Officer.

Please note that these meetings are internal to EFC and thus not to be included in the Programme.

The WCO General Assembly

- room for up to 15 attendees for half-a-day meeting during EUROCORR (in a conference meeting room);
- refreshments;
- the number and other details are communicated by WCO General Secretariat.

Report of the Managing Officer to the Board of Administrators
(Period October to December 2020)

Since the last Board of Administrators meeting on 22 September 2020, I have worked on the administrative files of the EFC in Belgium, especially the registration of the annual accounts for the fiscal year 2019 and the publication in the Moniteur Belge of the new composition of the Board, following the election of the EFC presidency in September 2020.

I have lead the Task Force on the new International Travel Grant, for which a proposition of rules were prepared for presentation to the BoA in December 2020.

I have contributed to the Task Force on EFC Social Media, and I have posted publications on LinkedIn with a minimum of one post a week during the considered period.

I was responsible for the logistics and documents (agenda, minutes) of the PAC meeting, and I have contributed to the preparation of the documents of the BoA and GA meetings.

I have issued the call for applications of the EUROCRR Young Scientist Grant for 2021.

I have written an article “EFC activities: highlights 2020” for the 5 official partner journals of the EFC.

I have prepared the transfer of my tasks and responsibilities to the EFC Offices, which included the preparation of a detailed list of my duties, the transfer of my files to my colleagues and the participation in 2 meetings with my colleagues to ensure a smooth transfer.

Hélène Illaire
14 December 2020

CORROSION Awareness Honour

- Proposed rules –

1- Background. The Chinese Society of Corrosion and Prevention (CSCP) and the European Federation of Corrosion (EFC) have collaborated to create this international award, in association with the WCO (World Corrosion Association). The Corrosion Awareness Honour has been established to celebrate outstanding achievement in raising public awareness of corrosion.

2- Purpose of the award. The Corrosion Awareness Honour is for pioneering individuals who have made a substantial contribution to increasing awareness of the importance of corrosion and corrosion protection amongst government, industry and the general public.

3- The Corrosion Awareness Honour shall be awarded every year in principle.

4- The Award consists of a certificate issued by WCO and a sum of 1000.00 EURO paid in alternate years by the CSCP and EFC.

5- The recipient of the Corrosion Awareness Honour will have the option, if so desired, of giving a lecture at the award ceremony.

6- The Jury shall consist of two representatives of CSCP, two representatives of EFC and one representative of WCO, who shall chair the Jury. The Jury members shall remain in office until a recipient has been designated. The members of the Jury are not eligible to receive the Corrosion Awareness Honour in that particular year.

7- The recipient of the Honour shall be decided by majority vote of the Jury members. The decision of the Jury is final. The Chair of the Jury shall inform CSCP, EFC and WCO of its choice.

8- Nominations may come from the following:

- CSCP, EFC and WCO (officers)
- Members (societies, companies or individuals) of CSCP, EFC and WCO

9- Nominees should meet some, but not necessarily all, of the following criteria:

- a meaningful contribution to promotion of public awareness of corrosion and corrosion protection
- leadership of initiatives with government and/or industry to highlight the importance of corrosion and corrosion protection
- marked impact on the practice of corrosion control through educational, outreach and dissemination activities
- affiliation to CSCP, EFC or WCO.

10- The WCO office (Dechema) is in charge of the administrative affairs related to the Corrosion Awareness Honour. This includes writing to EFC and CSCP at least 6 months ahead of the Jury meeting informing them of the award and asking for nominations. These nominations must be in writing addressed to the WCO office (Dechema). Written nominations must be received by the WCO office at least 2 months prior to the Jury meeting. They shall be forwarded to the Jury members at least one month ahead of the meeting of the Jury. In its selection of the award winner the Jury is restricted to the written proposals received.

11- A nominee will be considered for induction over three successive years without being re-nominated; however, after the third year of consideration, the nominee's name must be withdrawn unless a further written nomination is received.

12- If no suitable proposals have been received, the Jury may decide not to award the medal in a given year.

CORROSION Awareness Honour (Continued)

- Proposed rules –

13- Notes:

13-1 It is not expected that the Jury will need to meet in person. Application review, discussion and final selections can be completed by conference call, web-based communication and Emails.

13-2 The Award Ceremony will be organised alternatively by CSCP and EFC. Travel expenses of the Honourees will be paid by individuals but WCO encourages the CSCP and the EFC to contribute to the Honouree travel expenses where possible.