Minutes from President’s Advisory Committee Meeting
DECHEMA
Theodor-Heuss-Allee 25, Frankfurt
17 December 2019

Present

Roman Bender (RB)	Scientific Secretary
Pascale Bridou Buffet (PBB)	Paris Office (PO)
Julija Bugajeva (JB)	Treasurer (London Office)
Wolfram Fürbeth (WF)	STAC Chairman
Gareth Hinds (GH)	London Office (LO)
Ines Honndorf (IH)	Frankfurt Office
Hélène Illaire (HI)	Managing Officer
Philippe Marcus (PM)	Paris Office (PO)
Willi Meier (WM)	Frankfurt Office (FO)
Arjan Mol (AM)	President
Marjorie Olivier (MO)	Belgian Administrator
Tomáš Prosek (TP)	Administrator
Jörg Vogelsang (JV)	Vice President

Present via phone conference system

Damier Féron (DF)	Immediate Past President

Partially present, by video-conference

Fátima Montemor (FM)	Administrator

Minutes

1 EFC Strategic plan (JV)

JV presented the Strategic Plan drafted by the Task Force on EFC Strategic Plan 2020-2024. PAC members expressed a generally positive feedback. The Strategic Plan including the modifications requested by the PAC is available in Appendix 1. It will be discussed during the next BoA meeting in March 2020.

PBB pointed out that many of the evolutions proposed in the Strategic Plan will require to be defined in more details and to be practically implemented.

PAC members agreed that a Business Plan is necessary to ensure the availability of the financial resources to implement the actions needed to reach the goals of the Strategic Plan.

Action 1: **HI (action holder), WM, JB** to prepare a business plan with different scenarios, with the help of WM and JB, to be presented to the BoA in March 2020.

2 EFC Digital Strategy (WM)

WM informed that during the Task Force meeting on the EFC Digital Strategy that took place the day before the PAC meeting, bids received from the Frankfurt and the Paris Offices for the new EFC website were discussed. JB informed that the London Office will not provide a quotation.

Following some questions from PM on the financial aspects of the bid proposed by DECHEMA, WM agreed to propose a Digital System for €20,000 with the following content:

- EFC website
- EUROCORR Conference System, including a Mobile Application. This software will be free of charge for local organisers; only the team work needed to operate the software for each EUROCORR will be charged.

This Digital System will be implemented with a single login, meaning that there will be a single database for EUROCORR and for EFC members.
The EFC will be the license holder.

The running cost of this digital system will be about 10% of the total price, i.e. about €2000 per year.

The design and implementation of the new Digital System will start in mid-January.

The details of the cost of this new digital system, as well as the new website, will be presented to the BoA in March 2020.

Action 2: **WM** to send the details of the cost and content of the new EFC digital system to PBB latest in Mid-February, for inclusion in the Working Papers to be sent to BoA members one month before the BoA meeting on 31st March 2020.

3 EFC Endorsed Corrosion Education

A meeting of the Task Force on EFC endorsed corrosion courses has taken place on the day before the PAC meeting. RB reported that the initial proposal of Daniela Zander, Chairwoman of this Task Force, was that EFC would become a certification body which could certify organisations and courses of Member Societies. However, the Task Force agreed that this possibility would be too difficult to implement.

The Task Force agreed that in a first stage, the EFC will deliver labels to courses. In a second stage, the EFC will aim to become a notified body, able to deliver notification for courses. This is possible only if there exists a European regulation on corrosion, which is currently not the case. Therefore the EFC should carry some lobbying activities so that European authorities create the missing legislation.

The Task Force also agreed that the work needed to collect information on courses proposed by Member Societies is not possible to be carried out by the WP7 alone. The best way to collect this information was deemed to be via the Working Parties (rather than via the Member Societies).

The Task Force agreed that an extraordinary meeting of the STAC will take place after the Paper Selection Meeting on 30 March 2020. The objectives of this kick-off meeting will be to inform WP Chairs on the approach retained and to ask them for their support to collect information on courses currently proposed by the Member Societies. The collection of the feedback from WP Chairs will be under the lead of the WP7.

PAC members agreed on the conclusions of the Task Force. Also, PAC members agreed on the following principles for the implementation of the EFC endorsed corrosion courses:

- Based on courses currently proposed by Member Societies, EFC will start to label in priority courses that are already certified in their respective country;
- In areas where there are no courses, EFC will create courses.

Action 3: **RB (action holder), WF, DZ** to organise an extra-ordinary STAC meeting after the Paper Selection Meeting on 30 March 2020 in order to inform WP Chairs and to ask them for their support to collect information on courses currently proposed by the Member Societies.

4 Administrative matters

4.1 Next EFC Vice-President

JV proposed that TP will be proposed as the next EFC Vice President to the BoA in March 2020. PAC members agreed with this proposal. They congratulated TP and thanked him for accepting this future mandate.

PAC members were reminded that the EFC President and Vice-President are elected by the General Assembly on proposal from the BoA.

4.2 Reorganisation of EFC administration

WM informed that a change of the CEO of DECHEMA will take place in 2021, and that it may happen that the EFC will then be charged full cost for the services provided by DECHEMA.

Several PAC members expressed that EFC should aim to be independent from its Member Societies for running its General Secretariat. Also, several PAC members underlined that due to the evolution of EUROCORR from a small event to a large conference, in the long term a central organisation of EUROCORR may be needed anyway. Different concepts for the organisation of EUROCORR can be considered, for example “a flipped levy” approach in which EFC would be in charge of the centralised organisation of EUROCORR and would benefit from the financial surplus generated by the event, while local hosts would be in charge of the local organisation and would get a fixed levy from EFC.

PM expressed the view that this may not be the best solution, especially because the EFC is a federation serving Member Societies, rather than an association serving individual members. He reminded that EUROCORR, which at the beginning was a small event held once every 3 year, could grow because Member Societies agreed to cease organising their national corrosion events. Therefore the risk of Member Societies leaving EFC if they no longer see the benefit of being members of EFC has to be evaluated.

DF mentioned that FEMS is a federation similar to EFC and that it could be worth checking how they manage their organisation.

PAC members agreed that in order to take decision, it is necessary to get information on the real cost of the services provided by each of the EFC offices (including hidden costs e.g. the hosting of the PAC meetings) as well as the intentions of the Paris and London Offices in the event of the Frankfurt Office charging full cost for the services they provides to EFC.

Action 4: **WM** to collect information from the EFC offices on the real cost of the services they provide to EFC and on their intentions in the event of the Frankfurt Office charging full cost for its services provided to the EFC.

Action 5: **HI (action holder), WM, JB** to include the information mentioned above in the business plan to be presented to the BoA in March 2020.

4.3 UBO register

HI reminded that due to a new law on prevention of money laundering, all Belgian associations need to register all UBO (Ultimate Beneficial Owner) to the Belgian UBO register. MO informed that she registered all EFC administrators without any major difficulty in September 2019. She also reminded that following the election of BoA members in September 2019, the composition of the new board will need to be published in the official journal Moniteur Belge, and the new administrators will need to be registered in the UBO register.

Action 6: **HI** to collect the information of the newly elected administrators, in view of the publication of the Board composition in the Moniteur Belge and of the registration of new administrators in the UBO register.

5 Possibilities of sustainably generating extra income for EFC

HI showed to PAC member the website corrosionpedia.com , which gathers industry news, a directory of companies, webinars, advertisement etc. She proposed that EFC could host a similar website targeted to industry and managed by a third-party under the umbrella of the EFC, in order to generate income and to answer to the need of industry for information about trends and innovations in the field of corrosion.
PAC members agreed that this information should be delivered via the new EFC website. They noted that the question remains of how to feed news and information to the website. Also, they agreed that the new EFC website could possibly be open to advertisement.

Action 7: **HI** to prepare a proposal of an advertisement scheme on the new EFC website, to be presented to the next PAC meeting in Summer 2020.

6 International activities and collaborations

6.1 Task Force on EFC-NACE Strategy

GH reported that during the EFC-NACE meeting that took place during EUROCORR 2019 in Seville, NACE officials agreed that there should be no conference organised by NACE in EUROPE other that on specific topics. Also, they agreed that all communication related to EUROCORR matters should go through EFC rather than through Member Societies. These decisions will be included in the new Memorandum of Understanding to be signed in April 2020 (action RB).

GH also reported that Stuart Bond, the NACE Director of Operations in Europe, is currently trying to establish NACE activities in Europe, especially training courses for coating applicants in the UK. Such NACE attempts were not successful in the past but could now succeed under the management of Stuart Bond.

PAC members discussed how EFC could support iCorr, the EFC Member Society in UK. GH indicated that an EFC label on courses and training delivered by iCorr would be helpful.

AM reported that Mark Wilms, Chairman of the WP13 (Corrosion in oil and gas production), was approached by NACE to participate to the NACE European Corrosion Management Conference that will take place in November 2020 in Bucarest (Romania). PAC members agreed that although his participation is borderline, it is OK to accept it. This event will not receive any EFC Event number.

Action 8: **AM** to inform Mark Wilms that the EFC accepts his participation to the NACE European Corrosion Management Conference.

6.2 Activities in China

TP reported that the EFC-China 2019 1st International Conference on Corrosion Protection and Application (ICCPA) Conference that took place in Chongqing in October 2019 was successful, with about 400 participants and invited lecturers from Europe. A levy of about 8000€ was paid to the EFC. CSCP (rather than the local Affiliate Member Chongqing Wujiu Periodicals Press) will be the organiser of future editions. A report of the event was included in the e-Newsletter sent in November 2019.
Regarding the continuation of the conference, PAC members agreed to recommend CSCP that the conference should be organised every 2 or 3 years, in order to keep attracting participants from Europe.

TP informed that the organisers of the ICCPA, CSCP and Chongqing Wujiu Periodicals Press, would be very pleased to receive a certificate for the organisation of the conference. Such certificates are valued in China. HI agreed to prepare the certificates.

TP reported that the local Affiliate Member Chongqing Wujiu Periodicals Press has proposed to attract Affiliate Members in China, possibly with a share on the registration fees. As the

EFC policy is that all decisions in member countries should go through the national Member Society(ies), PAC members agreed that EFC should inform CSCP of the proposal and ask them for their opinion.

Action 9: **TP (action holder) and AM** to inform CSCP about the proposal of Chongqing Wujiu Periodicals Press to attract Affiliate Members in China, and to ask CSCP about their opinion and preferred way to go.

Action 10: **HI** to prepare a certificate for both organisers of the ICCPA conference, CSCP and Chongqing Wujiu Periodicals Press.

6.3 Activities in Qatar

FM (by videoconference system) reported about the status of activities in Qatar. During the Qatar meeting that took place in Seville in September 2019, it was decided that Fouzia Hannour would be nominated as a STAC member, which was a decision taken in good faith, but it was found that this procedure does not comply with the EFC rules for the election of STAC members. The PAC agreed that the EFC should stick to the decision voted by the General Assembly in September 2019 to elect Fouzia Hannour as a STAC member. The BoA will be informed during its next meeting in March 2020.

Action 11: **IH** to send to Fouzia Hannour the confirmation letter as an elected member of the STAC.

FM informed that the next steps of activities in Qatar include the formation of a branch, with local partners as members of the Branch. A discussion ensued whether the EFC Middle East Branch was already officially initiated according to the EFC Statutes and Bye-Laws, and especially whether the principle of the branch was validated but not the EFC Middle East Branch itself. PAC members agreed that the situation should be clarified and the necessary actions to properly initiate the Branch in accordance to EFC rules, including the rule given in article 4.6.3 of the current EFC Bye-Laws (“A minimum of 5 members is required to initiate the formation of a Branch”).

Further, PAC members agreed that the branch should be name “Qatar Branch” and not “Middle East Branch @ Qatar”, in order not to compromise possible future EFC activities in other Middle East countries.

Action 12: **HI (action holder), FM, Fouzia Hannour** to clarify the status of the Qatar Branch and the steps needed to initiate it in accordance to EFC rules.

Action 13: **Fouzia Hannour (action holder), HI, FM** to initiate the Qatar Branch in accordance to EFC rules.

6.4 Possible future collaborations in Russia

DF reported that he participated to the conference "Corrosion oil and gas” that took place in May 2019 in Saint Petersburg. The conference was successful, with a very good exhibition. Also, Russian laboratories are very well equipped.

DF informed that Russian corrosionists seem to be under pressure of Russian political authorities to have more efficient standards. The corrosion community in Moscow, represented mainly by Prof. Muradov (Antikor), is in favour of the development of Russian standards, while the community in St Petersburg (Prof. Alkhimenko - Peter the Great St.Petersburg Polytechnical University) would prefer to move to international standards.

A report of the event, seemingly focused on the co-organisation by NACE, was included in the e-Newsletter sent in November 2019. Possible future reports should be carefully reviewed before their possible inclusion in the EFC Newsletter to ensure that EFC is granted visibility according to its involvement in the event.

The conference will be held again in May 2020, mainly in cooperation with NACE in the current state of affairs. PAC members agreed that EFC should try to get relevant Working Parties involved in the conference.

Action 14: **RB** to ask relevant Working Parties (13, 14, 15, 16) if they are involved in the corrosion conference in St Petersburg in May 2020, to contact organisers and check their interest for a collaboration with EFC, and to propose Prof. Muradov to allocate an EFC Event number to the conference.

6.5 Any other business related to international activities and collaborations

HI reported that Dr. Sudesh Wijesinghe, the EFC contact in Singapore, is out office following health issues.

7 EUROCORR matters

7.1 Task Force on the Evolution of EUROCORR Organisation

HI reported on the progress of the Task Force on the Evolution of EUROCORR Organisation ("Task Force EUROCORR") and especially on the proposal of EUROCORR Manual prepared by this Task Force and sent to PAC members by email before the meeting. The main proposals of evolutions included in this manual were discussed as follows.

Setting up a Selection Committee

The Task Force proposed the bids to be screened by an EUROCORR Selection Committee in order to ensure that they comply with the minimum requirements of the venue for hosting the congress. This committee would also provide to the BoA some information that will help make the decision. It would be composed of a representative of the Paris, Frankfurt and London Offices, as well as the EFC Vice President.

A score sheet prepared by the Task Force was presented. It contains a table of evaluation of the bids (headings: country, name of the congress venue, dates proposed, rooms, details of the rooms and of the exhibition, posters, coffee break and lunches areas, accessibility, position in the town, accommodation, recommendations, host in the past 10 years), a table with the list of bids during the last 13 years, and comparative tables with the details of the registration fees and what is included in these fees.
PAC members agreed with the principle of the screening by a committee and proposed some additions in the score sheet (e.g. index of cost of food and drinks in bidders' country, average distance to closest hotels).
The proposal for an EUROCORR Selection Committee and the related score sheet will be discussed during the next BoA meeting in March 2020.

Further, the Task Force EUROCORR proposed that in case none of the bids follow the required specifications, the following actions would be taken:

- Go back to the bidder(s) and give them the possibility to correct the specifications that do not fulfil the requirements by the end of February.
- If after this action, still none of the bids follow the required specifications, the EFC President will approach the candidate which was ranked second during the previous year bidding procedure, to explore their interest in hosting the Congress, based on the same offer in their bid. The Board recognises that this may require the candidate destination to consult with partners about funding and available dates before a final decision can be taken.
- If the result of this action is not successful, the EFC General Secretariat (composed of the Frankfurt, London and Paris Offices) will propose an optional venue.

PAC members noted that this procedure would require the bidders to be ranked during the selection procedure, which is currently not the case and which will take additional time during the spring BoA meeting.

In order to allow sufficient time for the Selection Committee to prepare the screening, the deadline for submitting bids would be shifted from around 15 January to 15 December of the preceding year.

Organisation of the bidding procedure during the spring BoA meeting
The Task Force proposed that only the 4 best bidders will be invited to present their bids to the BoA meeting during which the choice of the bid is taking place. Some PAC members underlined that it can be difficult to define the impartial criteria that would be used to select the 4 best bidders, based on the documents submitted by bidders.

Alternative year flexibility
The Task Force proposed the possibility to determine the host destination not just for the year that is being bid for, but for a subsequent year at the same time. This option inspired from the bidding manual provided by ICCA would result time and money saving. However, it could also imply drawbacks such as Member Societies not being able to bid each year and bidders needing to ensure that their bid is valid for 2 consecutive years. PAC members decided to present this option to the BoA for discussion.

Decision making criteria
The Task Force proposed to link the decision making criteria to the goals included in the current Strategic Plan of the EFC. PAC members rejected this proposal as it would imply the Strategic Plan to be public.
Also, the Task Force proposed that bidders should demonstrate how hosting the Congress in their destination could assist EFC, e.g. with raising membership or EFC visibility. PAC members rejected this proposal but agreed that bidders could be encouraged to include extra initiatives (e.g. actions or events for promoting the young community or the exhibition) in their bids for EUROCORR.

EFC Levy
The Task Force outlined that there is some unclarity regarding the evolution of level of the EFC Levy in the coming years. PAC members agreed that different scenarios for the level of the EFC levy should be included in the Business Plan to be presented at the next BoA meeting in March 2020 (see section 1 of these minutes).

Checking the funding capacity of bidders
The Task Force EUROCORR proposed that bidders will produce, in addition to a detailed budget of the congress, information on how the EUROCORR organisation will be funded by the bidding society(ies) or by the PCO. PAC members agreed on this proposal.

Discussion panels for Member Societies and Industry during EUROCORR
In addition to the proposals above related to the EUROCORR Manual, The Task Force EUROCORR also proposed to initiate discussion panels for Member Societies and Industry during EUROCORR. PAC members agreed on this proposal.

Based on these discussions, the PAC agreed on the following actions:

Action 15: HI (action holder), PBB, IH, JB to prepare a proposal of score sheet to be discussed during the next BoA meeting in March 2020.

Action 16: HI (action holder), Task Force EUROCORR to prepare a proposal of ranking procedure of the bids, to be discussed during the next BoA meeting in March 2020.

Action 17: HI (action holder), Task Force EUROCORR to prepare a proposal of EUROCORR Manual updated according to the discussions and decisions of the PAC, to be discussed during the next BoA meeting in March 2020.

7.2 Report on the offer Exhibition booth & EFC Affiliate Membership

HI reported that to date, one company (OLI systems) registered to the special offer Affiliate Membership and Exhibition Booth for EUROCORR 2020. She is planning to send a marketing email in January or February, as the deadline of the offer is on 28 February 2020.

8 EFC activities

8.1 Young EFC report

HI presented the report sent by the Young EFC for the PAC meeting, see Appendix 2.
The proposal of the Young EFC to initiate actions for the Corrosion Day on 24th April, was received positively by PAC members.
The proposal for an EUROCORR grant for carers was received negatively by PAC members, who deemed that such grants are not in the scope of the EFC, but responsibility rather resides at employers of carers.
The Young EFC proposes that for each EUROCORR somebody from the local committee has to be assigned to work directly with the Young EFC board. This will be included in the EUROCORR Manual currently prepared by the Task Force “EUROCORR”.
The Young EFC informed of changes in their board, especially with Yaiza González stepping down as leader and Marta Mohedano taking the lead. Also, Christofer Leygraf expressed his intention to exit the board. PAC members noted the wish of the Young EFC to find a replacement for Prof. Leygraf.

Action 18: HI to inform the Young EFC board of the decisions and discussions related to the Young EFC.

8.2 EFC Newsletter

HI reported the outcomes of the meeting that took place on 3 December 2019 between the company NPC (represented mainly by Mr Assant and Mrs Fargeon), Douglas Mills, Damien Féron, Ines Honndorf, and Ruth Bingham. The agreement between NPC and EFC was updated, and now includes the possibility to insert advertisement in the e-Newsletters sent by the EFC. The organisation, both internal to EFC and between EFC and NPC, was discussed in order to improve the workflow and the layout of the newsletter. Also, NPC reported difficulties for the marketing of advertisements in the newsletter.

DF proposed to invite Douglas Mills for 15 minutes during the next BoA meeting in March 2020, with the objectives to acknowledge the work he achieved together with his assistant Ruth Bingham and to get his view on how he sees the future. PAC members agreed on this proposal.

Action 19: DF and PBB to invite Douglas Mills to the next BoA meeting in March 2020.

9 Any other business

AM informed that in Sweden, the EFC member is RISE Kimab (formerly SWEREA) which seems to be now a consulting company, even if it originates from the Swedish Corrosion Institute at the Royal Institute of Technology (KTH). This point has to be verified as following the EFC statutes, only a non-profit scientific society can be an EFC member society.

Action 20: EFC Offices (IH action holder) to contact RISE in order to check their legal status and to clarify the situation as needed.

DF informed that the development of an International Award is under consideration by the WCO, with EFC and CSCP as possible co-initiators (other organisations such as NACE and ACA could also participate). The award would include a Corrosion Awareness Honour Medal, a Corrosion Science Honour Medal, and a Corrosion Engineering Honour Medal, with nominations from members of participating organisations (to date EFC, CSCP, WCO).

A proposal will be discussed during the next PAC meeting in summer 2020.

Appendix 1 - EFC Strategic Plan 2019-2023

Version approved by the PAC during its meeting on 17 December 2019

1 Purpose

The purpose of the strategic plan is to strengthen the position of EFC as the leading European society and among the leading corrosion societies worldwide on corrosion and corrosion protection in a competitive world.
The main objectives are to strengthen membership relations, to improve international cooperation, to increase EFC visibility worldwide, to ensure a sustainable modus operandi of EFC and consolidate EUROCORR as THE global scientific event in corrosion-related topics.

2 Strategic goals

1. To strengthen the EFC position as the leading federation in Europe in close dialogue and collaboration with its member societies based on sound, efficient and sustainable internal organisation of EFC.
2. To disseminate the highest level of scientific knowledge by organising globally - recognised events.
3. Enhanced global visibility of EFC by consolidating strategic partnerships in various regions of the world.
4. Increase the number of members with special focus on affiliate memberships also from European countries without member societies.
5. Influence European research agendas with suitable lobbying measures.
6. Establish a European scheme for training and qualification of personnel.
7. Knowledge exchange platform for industry in Europe
8. Gain young researchers for EFC – staff functions, BoA and YEFC
9. Contemporary appearance of EFC in digital media

3 Details

1. Strengthen the EFC position

- Ensure a sound, efficient and sustainable internal organisation of EFC (P, VP / 2020-21)
- Establish a series of industry-focused events (50 to 100 people) in cooperation with member societies (MO / first event in 2021)
- Develop a robust business plan identifying new revenue streams to support the growth of the EFC (MO)

2. To disseminate knowledge (WP Chairs / STAC / MO)

- Publish videos of special lectures from EUROCORR (Publish the first minute on youtube.com. “If you want to learn more: visit www.efcweb.org”) (MO)
- Training Webinars for special measurement techniques or experimental methods (WP)
- Publication of white papers (WP)
- Publication of new EFC "green" books. Revision of old volumes and creation of new books with unpublished content. (SS)

3. Enhanced global visibility

- Organising joint events with e.g. WCO, NACE, ACA, CSCP and others (President and BoA members)The EFC can offer seminars together with member associations. These could for example be developed especially for Chinese clients to disseminate knowledge that is already existing in Europe. The seminars should first be offered in Europe. MO
- Booth during events of partner organisations such as NACE CORROSION (SS)
- Find more partner journals that publish EFC news. To do this, contact the member societies (especially the non-European ones.) SS

4. Increase the number of members

a) Regain lost members and acquire new members with convincing membership packages (MO)

5. Influence European research agendas with lobbying measures, (BoA & Belgian office)

- Invite European Research Commissioner to conferences SS, MO
- Invite EU Commission to EUROCORR in Brussels (Marie Olivier begin 2020)
- Make appointments with EU officials in Brussels BoA
- Use of white paper BoA

6. Training and qualification schemes (STAC)

- Establish a scheme for EFC approved courses, EFC Corrosion passport
- Create a benefit for the member associations in which we only accept events of the EFC members (With EFC Event No.) for the Corrosion passport (EFC Frankfurt office / SS)
- WP 7 delivers content, MO organize process, STAC to ensure quality level
- Influence relevant standardising actions and harmonise qualification across Europe, WP

7. Knowledge exchange platform for industry MO,

- Session at EUROCORR for application oriented industrial presentations
- Industry centred EUROCORR lecture schedule for industry sectors (Keynote lectures or lectures selected by the WP Chair)
- Provide show rooms during EUROCORR and other EFC events

8. Gain young researchers for EFC-staff (BoA, YEFC)

- Succession planning in WP Chairs and Co-chairs
- Seek suitable candidates for major EFC functions (VP, P, Task Forces, Branches, Digital Team)
- Modify byelaws: limited number of service years for WP Chairs and Co-Chairs. Co-Chairs must be younger than Chair
- Mobility platform for Post-MSc and Post-Doc researchers
- White board with offers and applications

Appendix 2 - Young EFC updates December 2020

Corrosion awareness day (24 th April)

In order to increase the participation and visibility of the different actions organized by the EFC members, we suggest:

- To encourage EFC members via email to organize an activity related to corrosion the 24 th of April (or close to that day).
- To show the information (brief abstract) of each activity in the EFC web site and if it is possible in the WCO platform. In addition, images of the activity with a small summary would be collected after the event.
- To provide a certificate (it can be send by email or post) to the organizers of the activity. This would be important for the CV.

We can start with the initiative if it is welcome.
For the future, also a prize and some budget could be given to the participants. But these actions are more complex and require further discussion with the EFC.

Eurocorr Grant for Carers

As it is very hard to find a balance between work and caring responsibilities, we think that a grant to cover financial costs related to care expenses to attend the Eurocorr would be helpful. This action has been already implemented by other societies with very good feedback (e.g Royal Society of Chemistry).

The Young EFC would give support to this idea and cooperate in the process if it is required, but we think that this action is outside the scope of the Young EFC.
Please, find attached a draft of the proposal to start discussion of this action in case is welcome.

Eurocorr organization

Based on previous experiences we think that it is important to define that for each Eurocorr somebody from the local committee has to be assigned to work directly with the Young EFC board.
This year this is already implemented and we are working very actively.

Young EFC Board changes

It has been raised the need to begin a transition of the Young EFC Board members.
Some updates

b) New structure of the YEFC Board
   - Christofer Leygraf expressed his desired to stop being a member of the Young EFC board.
   - Yaiza González would like to step down as leader of the Young EFC.
   - Cem Örnek also would like to step down gradually.
   - Marta Mohedano would take the leader role.

Therefore the new structure of the Board is:

Marta Mohedano, *Complutense University of Madrid*, *Spain*
Michele Fedel, *University of Trento*, *Italy*
Cem Örnek, *University of Manchester, United Kingdom*
Yaiza Gonzalez-Garcia, *Delft University of Technology*, *The Netherlands*

c) The YEFC Board is working on identifying and recruiting the best potential board members for the future.

Appendix 3 – List of actions

Action 1: HI (action holder), WM, JB to prepare a business plan with different scenarios, with the help of WM and JB, to be presented to the BoA in March 2020.

Action 2: WM to send the details of the cost and content of the new EFC digital system to PBB latest in Mid-February, for inclusion in the Working Papers to be sent to BoA members one month before the BoA meeting on 31st March 2020.

Action 3: RB (action holder), WF, DZ to organise an extra-ordinary STAC meeting after the Paper Selection Meeting on 30 March 2020 in order to inform WP Chairs and to ask them for their support to collect information on courses currently proposed by the Member Societies.

Action 4: WM to collect information from the EFC offices on the real cost of the services they provide to EFC and on their intentions in the event of the Frankfurt Office charging full cost for its services provided to the EFC.

Action 5: HI (action holder), WM, JB to include the information mentioned above in the business plan to be presented to the BoA in March 2020.

Action 6: HI to collect the information of the newly elected administrators, in view of the publication of the Board composition in the Moniteur Belge and of the registration of new administrators in the UBO register.

Action 7: HI to prepare a proposal of an advertisement scheme on the new EFC website, to be presented to the next PAC meeting in Summer 2020.

Action 8: AM to inform Mark Wilms that the EFC accepts his participation to the NACE European Corrosion Management Conference.

Action 9: TP (action holder) and AM to inform CSCP about the proposal of Chongqing Wujiu Periodicals Press to attract Affiliate Members in China, and to ask CSCP about their opinion and preferred way to go.

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Action 12: HI (action holder), FM, Fouzia Hannour to clarify the status of the Qatar Branch and the steps needed to initiate it in accordance to EFC rules.

Action 13: Fouzia Hannour (action holder), HI, FM to initiate the Qatar Branch in accordance to EFC rules.

Action 14: RB to ask relevant Working Parties (13, 14, 15, 16) if they are involved in the corrosion conference in St Petersburg in May 2020, to contact organisers and check their interest for a collaboration with EFC, and to propose Prof. Muradov to allocate an EFC Event number to the conference.

Action 15: HI (action holder), PBB, IH, JB to prepare a proposal of score sheet to be discussed during the next BoA meeting in March 2020.

Action 16: HI (action holder), Task Force EUROCORR to prepare a proposal of ranking procedure of the bids, to be discussed during the next BoA meeting in March 2020.

Action 17: HI (action holder), Task Force EUROCORR to prepare a proposal of EUROCORR Manual updated according to the discussions and decisions of the PAC, to be discussed during the next BoA meeting in March 2020.

Action 18: HI to inform the Young EFC board of the decisions and discussions related to the Young EFC.

Action 19: DF and PBB to invite Douglas Mills to the next BoA meeting in March 2020.

Action 20: EFC Offices (IH action holder) to contact RISE in order to check their legal status and to clarify the situation as needed.